

REGULAR MEETING – MONDAY, MARCH 21, 2011
LIBRARY COMMUNITY ROOM – 585 FRANKLIN STREET
7:30 P.M.

1. **CALL TO ORDER**

The meeting was called to order at 7:33 p.m.

2. **ROLL CALL**

Present—Trustees Kathy Swartz, Barbara Luedtke, Vice Chair Elisa Nadeau and Chair Cindy Hofen. Paul Sims, Library Services Manager, sat in as Secretary for Rosanne Macek.

Excused Absence—Maria Lange and Rosanne Macek.

Also Present—Executive Assistant Darlene Joyner.

3. **MINUTES APPROVAL**

Minutes of the February 28, 2011 meeting were approved.

4. **ORAL COMMUNICATIONS FROM THE PUBLIC**—None.

5. **UNFINISHED BUSINESS**—None.

6. **NEW BUSINESS**

6.1 **BUDGET UPDATE**

There are no new budget updates at this time. The budget will be discussed at the April 18 meeting.

6.2 **REVIEW REPORT FROM RANDALL STOCK AND DRAFT MEMO**

The Library Board decided that Randall Stock's report will be discussed at the April 18 meeting.

6.3 DISCUSSION OF POSSIBLE PHILANTHROPY GOAL AS REQUESTED BY CHAIR

Chair Hofen shared her vision for helping disadvantaged children. She would like to have a book drive where children bring in gently used books to give to other children in cities or countries where they do not have the same opportunities as we do. Chair Hofen would also like to see local schools and the Library work together more closely on this project and encourage students to use the Library.

7. LIBRARY BOARD/STAFF COMMENTS, QUESTIONS AND REPORTS—None.

8. COMMUNICATIONS

8.1 DONATIONS

The Library Board accepted the donations.

9. REPORTS

9.1 DIRECTOR'S REPORT

NOVA will be conducting a job series on March 23 titled "The Importance of Branding: Use Your Professional Brand for a More Effective Job Search."

Children's will be continuing the Mother Goose & More story time.

National Library Week is from April 10 to April 16.

Bookmobile Day is April 13.

The Library purchased an event and room scheduling program.

Last month there were 978 visits to the catalog for mobile devices; this month, we had 1,627 visits.

The travel series will continue with a program on Travel to New Zealand on March 23 and April 13.

Upcoming budget meetings:

- April 19—Capital Improvement Program (CIP) Study No. 2.
- May 3—Narrative Budget.
- May 10—Adopt the CIP and City Goals.
- June 7—Budget Hearing.
- June 14—Budget Adoption.

10. AGENDA SETTING/PLANNING

- Budget update.
- Review Behavior Policy.

11. ADJOURNMENT

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Paul Sims, Acting Secretary
Library Board

PS/DJ/5/LIB
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